

Bradbury Stamm Construction – Safety Directive

Safety Directive # 004-00

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BSC FORKLIFT OPERATORS

Forklifts are to be operated only by persons certified under the **Bradbury Stamm Construction Forklift Operators Certification Program** or other equivalent means. OSHA 1910.178 applies by reference to construction and requires all operators to be certified as of December 1, 2000. BSC forklift operators will be required to attend initial as well as annual forklift safety training.

At a minimum all certifications for BSC employed forklift operators must document successful passage of a written and field driving (skills) test rough terrain extended reach forklifts.

Superintendents are authorized to **certify Forklift Operators for their jobsite only**. When operators transfer to another jobsite the Superintendent at that jobsite must re-certify the operator for the make and model the operator will be using. Only a designated trainer from the BSC Safety Office can certify forklift operators to work company wide.

If superintendents want to operate forklifts they need to have a designated trainer from the BSC Safety Office certify their ability to operate forklifts. Superintendents cannot certify themselves.

Subcontractor employees will attend forklift training class and be issued a BSC Safety Passport at the jobsite provided by BSC. BSC does not conduct driving tests for subcontractor employees.

Procedure

1. A designated trainer from the BSC Safety Office will perform the training.
2. The Safety Office trainer will administer test to class participants.
3. The superintendent where the employee works will observe driving behaviors and certify that the operator is qualified for the specific machine to be used.
4. The Safety Office will issue a Forklift Operators Passport that is good anywhere in the company.
5. In lieu of items 1-4 (above), a Supervising Superintendent can conduct forklift operator training, administer written tests and test each driver to qualify them for a Forklift Operators Passport good for the Superintendent's jobsite only.
6. Superintendents and Foremen shall take annual classroom forklift training and pass the written test if BSC employees or subcontractor employees are to operate forklifts on their jobsites.